



## Evansville's Christmas on North Main Parade Sunday, November 24, 2019 | 2:30 p.m.

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The Evansville's Christmas on North Main Parade would like to invite your group or organization to participate in the annual Christmas parade on North Main Street on Sunday, November 24 at 2:30 p.m. This time-honored tradition is a wonderful way to kick off the holiday season and promises to be entertaining for all ages.

Pre-parade activities will be held in "Santa's Workshop" from noon to 2:00 PM, located at SWIRCA on 16 W. Virginia Street with a special appearance by Santa Claus.

Attached, please find a copy of the registration forms needed to secure your spot in the Evansville's Christmas on North Main Parade. If you have any questions or would like additional information please feel free to contact:

**Parade Director, Gail Knight Williams, at (812) 499-8464 or [gailkw@evansville.net](mailto:gailkw@evansville.net)**

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**ENTRY DEADLINE: SUNDAY - 10/20/19**

Mail application to:  
Old National Bank  
c/o Dannelle Haller  
100 N. Main St. • Evansville, IN 47711

Evansville's Christmas on North Main Parade welcomes all entries but reserves the right to reject or cancel any entry at any time if the entry does not meet our criteria or represents an organization that detracts from the purpose of the parade and its viewers.



# Official 2019 Parade Entry Form

**ENTRY DEADLINE: SUNDAY - 10/20/19**

## CONTACT INFO

ORGANIZATION/COMPANY NAME: \_\_\_\_\_

ORGANIZATION CONTACT(S): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

**E-MAIL: (Required)** \_\_\_\_\_

DESCRIPTION OF ORGANIZATION: \_\_\_\_\_

## ENTRY FEE: (Make Checks Payable to JACC-Christmas on North Main)

☐ COMMERCIAL (\$100) ☐ NON-PROFIT (Donation) **JUDGING:**

DO YOU WISH TO HAVE YOUR PARADE ENTRY JUDGED: ☐ YES ☐ NO

## ENTRANCE CRITERIA

PLEASE FILL OUT THE SPECIFICS REGARDING YOUR ENTRY FOR THIS YEAR'S PARADE. INCLUDE COMPLETE DESCRIPTIONS REGARDING YOUR FLOAT AND PLANNED PERFORMANCE.

	Description	Qty. of	Music Played	Qty. of Units/	Approx Size/	#of Animals	Pooper
	BAND						
	DRILL TEAM						
	WALKING UNIT						
	WHEEL UNIT						
	EQUESTRIAN/ANIMAL						
	INFLATABLE BALLOON						
	NOVELTY						
	FLOAT						
	OTHER						

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**THEME**

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**SPECS**

Length: \_\_\_\_\_ Width: \_\_\_\_\_ Height: \_\_\_\_\_

(Maximum height limit to avoid overhead hazards is 14 ft.)

**DESCRIBE MUSIC/ENTERTAINMENT OF YOUR ENTRY:**

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**PLEASE PROVIDE A WRITTEN SCRIPT BELOW FOR THE PARADE ANNOUNCERS (include a separate sheet if necessary):**

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**BANDS**

Please provide the musical selection you will be performing, names of Director(s), Drum Majors, or featured performers, and awards won: (Include a separate sheet if necessary):

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**ALL OTHER UNITS**

Please provide a detailed description of your unit: (Include background information on organization, previous parade participation, honors received, etc.) (Include a separate sheet if necessary):

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**SIGNATURE OF ORGANIZATION CONTACT:**

(Signature) \_\_\_\_\_ (Printed Name) \_\_\_\_\_

DATE: \_\_\_\_\_

BY SIGNING, YOUR ORGANIZATION AGREES TO PARTICIPATE IN THE 2019 EVANSVILLE'S CHRISTMAS ON NORTH  
MAIN CHRISTMAS PARADE AND DO ATTEST THAT THE INFORMATION PROVIDED IS CORRECT.

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# EVANSVILLE'S CHRISTMAS ON NORTH MAIN

## PARADE GUIDELINES

The following guidelines apply for organizations desiring to participate in the 2019 CHRISTMAS ON NORTH MAIN CHRISTMAS PARADE scheduled for November 24, 2019 at 2:30p.m.

### FLOATS:

Floats should be decorated using a holiday theme. One adult shall be designated for each axle of vehicle as a spotter. Each spotter is responsible for ensuring safety of the float participants and ensuring nothing is tossed at spectators. Spotters are to remain alongside the vehicle near the wheels to prevent spectators and/or participants from being struck. No "For Sale" signs permitted. All spotters must be at least 18 years of age and must be sober for the entirety of the parade. If you have animals or equestrian you must provide pooper scooper person.

### ONE SANTA RULE:

The parade will provide a Santa Float as the last float in the parade. To keep the "Christmas Magic" alive for our spectators, both young and old, we ask that you not have anyone dressed as Santa on your float.

### THROWS:

**ABSOLUTELY NO** throws (**including candy**) of any kind will be allowed during the parade.

### MARCHING:

Marching units are defined as a group with all participants marching to cadence in formation, i.e., bands, military units, flag corps, drill teams, etc. Marching units are encouraged to perform for spectators during the course of the parade for a maximum of 30 seconds. They may perform at the judges' reviewing stand a maximum of 60 seconds. Additional time will forfeit points for Best Marching Unit.

### MUST HAVES:

Your completed 2019 EVANSVILLE'S CHRISTMAS ON NORTH MAIN Parade application must be submitted by October 20, 2019 ***It should include:***

- Your Parade Application form with signed indemnification and hold harmless agreement, and photography release
- Vehicle Application form
- Signed Parade Guidelines
- Copy of driver's license for each driver
- Parade entry fee if necessary (check made payable to JACC-Christmas on North Main)
- Proof of vehicle insurance and policy information

We strongly encourage you to keep a copy of all submitted materials for your records. Applicants will be notified regarding their acceptance and parade position. Your organization must carry liability insurance for its own protection.

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SIGNATURE OF ORGANIZATION CONTACT:

(Signature) \_\_\_\_\_ (Printed Name) \_\_\_\_\_

DATE: \_\_\_\_\_

BY SIGNING, YOUR ORGANIZATION AGREES TO PARTICIPATE IN THE 2019 EVANSVILLE'S CHRISTMAS ON NORTH MAIN PARADE AND ADHERE TO THE PARADE GUIDELINES SET FORTH IN THIS DOCUMENT

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## EVANSVILLE'S CHRISTMAS ON NORTH MAIN

### INSURANCE FORMS

(REQUIRED FOR EACH VEHICLE/FLOAT)

NAME OF DRIVER: \_\_\_\_\_

DRIVER'S LICENSE NUMBER: \_\_\_\_\_

STATE OF ISSUE: \_\_\_\_\_ PHOTO COPY ENCLOSED? ☐ YES ☐ NO

IS THE DRIVER OF THE VEHICLE THE OWNER OF THE VEHICLE? ☐ YES ☐ NO

If no, please provide ownership information: \_\_\_\_\_

INSURANCE COMPANY: \_\_\_\_\_

POLICY NUMBER: \_\_\_\_\_

DESCRIPTION OF VEHICLE: \_\_\_\_\_

MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ YEAR \_\_\_\_\_ COLOR \_\_\_\_\_

Is this vehicle pulling a float? ☐ YES ☐ NO

Number of axles on float or trailer being pulled: \_\_\_\_\_

{Spotters MUST be stationed at each wheel}

State law requires each operator of a towing vehicle be responsible for seeing that his trailer is properly secured and safety chains are provided (*Indiana Code Section 9-20-9*)

In exchange for the right to participate in the 2019 EVANSVILLE'S CHRISTMAS ON NORTH MAIN PARADE, the undersigned, a duly authorized representative of \_\_\_\_\_ will meet the following conditions:

1. Obey all instructions given by parade officials, marshals, and the Evansville Police Department.
2. Obey all laws for the proper operation of a motor vehicle, including, but not limited to, NO drinking of alcoholic beverages or being under the influence of mind altering substances.

Furthermore, in exchange for the right to participate in the **2019 EVANSVILLE'S CHRISTMAS ON NORTH MAIN PARADE**, the undersigned agrees to indemnify and hold harmless the City of Evansville, Indiana, and Jacobsville Area Community Corporation, and related entities, all agents, employees and volunteers of said organizations from any claim or expense of whatever kind or nature arising from activities as a parade participant of the undersigned organization and any of its representatives or individual participants. This indemnification and hold harmless agreement shall be governed in all respects under the laws of the State of Indiana.

SIGNATURE OF ORGANIZATION CONTACT:

(Signature) \_\_\_\_\_ (Printed Name) \_\_\_\_\_

DATE: \_\_\_\_\_

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## EVANSVILLE'S CHRISTMAS ON NORTH MAIN

### PHOTOGRAPHY RELEASE FORM

#### PHOTOGRAPHY RELEASE:

By submitting an application to the 2019 EVANSVILLE'S CHRISTMAS ON NORTH MAIN PARADE, the applicant participating in the parade hereby irrevocably agrees and consents that his/her photograph, video digital or audio recordings, images, likenesses, comments and any displayed, dealt in and copyrighted by the 2018 EVANSVILLE'S CHRISTMAS ON NORTH MAIN PARADE or its successors and assigns, and by any other person, corporation or association duly authorized by the 2018 EVANSVILLE'S CHRISTMAS ON NORTH MAIN PARADE, with any restriction or limitation, for advertising and revoked by trade of every kind and any other purpose. This release is applicable now and in the future and cannot be revoked by applicant. It is understood and agreed that said photograph, picture, film, video, digital or audio recordings, images, likenesses, comments and any reproductions thereof, as well as any materials connected there with and the rights arising there from and there under, are the exclusive property of the EVANSVILLE'S CHRISTMAS ON NORTH MAIN PARADE binding upon heirs, next of kin and personal representatives.

SIGNATURE OF ORGANIZATION CONTACT:

(Signature) \_\_\_\_\_ (Printed Name) \_\_\_\_\_

DATE: \_\_\_\_\_



REMEMBER:

**NO CANDY MAY BE  
THROWN AT ANY TIME  
DURING THE PARADE**

THANK YOU FOR YOUR  
UNDERSTANDING!

